

Category: 4000 - PUBLIC RELATIONS	Policy Number: 4330
Policy Title: Research Projects and Surveys	Effective Date: October 14, 2003

Research projects or surveys proposed by agencies outside of the school district must be approved by the Superintendent or designee.

The district may conduct or administer surveys of students for the purposes of study, the improvement of education, or class assignment. No survey or questionnaire that inquires into private family affairs of the student not a matter of public record or subject to public observation will be administered, whether anonymous or not, unless written permission is obtained from the student’s parent or guardian.

If the project from an outside agency or individual involves surveys and/or research with students, student participation shall be optional, and parental permission for participation shall be obtained prior to conducting the research, except in certain instances as described in district policy.

If an organization conducts surveys and/or research with teachers, teacher participation shall be optional.

The district acknowledges that certain testing/research is done on a district-wide basis, or as necessary to verify the effectiveness of district programs. These testing/research situations, as approved by the Superintendent or designee, are not subject to the above stipulations.

The district will make available for inspection to interested parents or guardians any instructional or other supplementary materials which will be used in connection with any survey, questionnaire, or evaluation.

Legal Reference: Idaho Code 33-506(1)

**Reference: Policy 8540, “Student Records and Directory Information”
Procedure 8540, “Student Records and Directory Information”
Policy 8655, “Student Surveys and Student Privacy”
Procedure 8655p “Student Surveys and Student Privacy”
Policy 6160, “Testing Program”
“Family Educational Rights and Privacy Act,” 34 CFR part 99**