

Category: 5000 - BUSINESS	Policy Number: 5215
Policy Title: Building and Grounds Management	Effective Date: March 11, 2003

The overall management of the district’s physical plants and grounds is the responsibility of the Superintendent. The Building and Grounds Maintenance Supervisor is directly responsible to the Superintendent. Building administrators will work with the district maintenance supervisor to ensure proper maintenance of the individual buildings.

The Building and Grounds Maintenance Supervisor will annually prepare recommendations for building and grounds maintenance and improvements with input from the building administrators. The recommendations will be prioritized, supported by cost estimates, and submitted to the board by the superintendent for consideration in preparing the district’s budget.

Reference: Policy 3050p, Organization Chart