

Category: 6000 INSTRUCTION	Policy Number: 6486
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Policy Title: Fire Safety	Effective Date: March 19, 2008
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The Board of Trustees recognizes the importance of fire safety in the schools. The policy of the District shall be to promote a fire safety program within the schools.

Fire drills shall be conducted in all schools. The principal of each building shall establish a thorough and adequate fire drill plan which shall include a uniform signal and orderly evacuation of the building.

**REFERENCE: Policy 5210, "Bomb Threats"
Policy 5245, "Safety and Safety Inspections"
Policy 6484, "Emergency Drills and Building Evacuation"
Procedure 6484p, "Emergency Drills and Building Evacuation"
Procedure 6486p, "Fire Safety"**

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The Board of Trustees recognizes the importance of fire safety in the schools. The following procedures shall be observed.

1. FIRE HAZARDS

- a. Every precaution possible should be used in eliminating fire hazards in the school.
- b. Boiler room, storage space, closets, classrooms, and other places where fire could start should be inspected regularly by the maintenance department and building administration.
- c. All students should be instructed in the value and necessity for fire drills for the protection of their lives.

2. OPEN FLAMES

- a. Open flames, such as candles, fire batons, or flame producing chemical substances which are especially dangerous will only be permitted in specially designed rooms and area, and only then with a school instructor present.
- b. Such special areas will be designated as labs (chemical, biological, arts and crafts, physical science, Ag-Shop, and industrial education shops).
- c. Open flames, candles, and/or chemicals are not to be used in plays and assemblies.
- d. It will be the responsibility of the principal of the school to inform any incoming group of this policy and ask them to conform.

3. FIRE SAFETY MAINTENANCE

- a. Perhaps the most important single factor in school fire safety is the proper maintenance of exit facilities for the rapid evacuation of the building. The importance of clear, unobstructed well-lighted corridors and stairways, properly equipped and maintained, cannot be over stressed.
- b. All exit doors must swing in the direction of exit travel.
- c. All locking devices on exit doors should be of the type which makes it possible to open the door from the inside without the use of keys or any special knowledge or effort.
- d. The use of key-moved dead bolts, padlocks, or similar devices on any exit door is unlawful, hazardous, and forbidden.
- e. Pressure releasing hardware must be maintained in an operable condition at all times and periodically checked by maintenance personnel.
- f. Fire alarm systems will be maintained in working order at all times.
- g. All accumulations of waste paper shall be moved from the building daily and properly stored or hauled away.