

Category: <p style="text-align: center;">6000 INSTRUCTION</p>	Policy Number: <p style="text-align: center;">6510</p>
Policy Title: <p style="text-align: center;">Controversial Materials</p>	Effective Date: <p style="text-align: center;">November 14, 2001</p>

The best possible books and instructional materials will be selected to be used in the classroom. In the event that a patron objects to a specific material, the person registering the complaint shall be requested to fill out a "Citizen's Request for Reconsideration of Educational Materials" form. The form is to be signed by the complainant and sent to the superintendent. The superintendent or designee will then review the material and respond.

**Reference: Procedure 6510f, Controversial Materials:
 "Citizen's Request for Reconsideration of Educational Material"**

Category: 6000 INSTRUCTION	Procedure or Form Number: 6510F
Policy Title: Controversial Materials	Effective Date: November 14, 2001

**CITIZEN'S REQUEST FOR
RECONSIDERATION OF EDUCATIONAL MATERIAL**

_____ Book _____ Hard Cover _____ Paperback _____
 Video _____ Record/Tape _____ Other _____
 Author _____
 Title _____
 Publisher (if known) _____
 Request initiated by _____
 Telephone _____ Address _____

Complainant represents:

Self _____ Organization (Name) _____

1. To what do you object? (if a book, cite pages, paragraphs, sentences, or words). (If a video, cite specific sections, scenes, or dialogues). List by letter, a, b, c, etc.

2. Why do you object to the above items?

3. Did you read, listen to or see the entire article, volume, record or video? _____.
 If not, what portion? _____

4. What would you like the school to do about this material?
 Not assign it to my child. _____ Reevaluate it _____ Other _____

5. In its place, what instruction or material of equal or superior quality would you recommend?

 Date

 Signature of Complainant

Following a review of the material, a decision will be made and the complainant notified in writing.