

Category: 7000 - PERSONNEL	Policy Number: 7132
Policy Title: Supplemental Contracts for Extra-Duty Assignments	Effective Date: June 14, 2006

The district may enter into supplemental contracts with certificated employees for extra-duty assignments. An extra-duty assignment is defined as an assignment which is not part of a certificated employee's regular teaching duties. Extra-duty assignments include, but are not limited to, coaching, directing or otherwise advising extracurricular activities. Determining the qualifications for extra-duty assignments and selecting individuals to fulfill each extra-duty assignment is the responsibility of the superintendent or designee.

Any extra duty assignment will be made on an annual basis and is limited to the duration of the school year or other relevant time period as set forth on the supplemental contract. The supplemental contract is separate and apart from an annual, renewable or a limited one (1) year contract, and must be in a form approved by the state superintendent of public instruction. Compensation will be paid for the employee's services as set forth on the supplemental contract and approved by the board.

Employees do not have a property right to an extra-duty assignment and are not entitled to automatic reappointment for the next year or season. If the board does not reissue a supplemental contract to a certificated employee who was last appointed the extra-duty assignment, the board will give written notice to the employee describing reasons for the decision not to reissue the contract. The employee, upon written request to the board, will be entitled to an informal review.

The employee must request an informal review within ten (10) calendar days of the date notice of the intent to not reissue the supplemental contract is mailed or hand delivered to the employee. The employee will be given an opportunity to meet with the board in Executive Session within fifteen (15) calendar days of the date the request for informal review is filed and explain why he/she disagrees with the board's decision. The employee does not have the right to be represented by an attorney or a representative of the local or state, teachers association, present evidence and/or cross-examine witnesses. The board will notify the employee of its final decision in the matter within fifteen (15) calendar days of the date of the informal review.

Non-certificated Employees/IHSAA Regulations:

In the event no certificated employees apply and/or qualify for a particular extra-duty assignment, the administrator may accept applications from non-certificated employees and/or other individuals. Any individual who is assigned an extracurricular assignment shall be required to comply with all applicable district policies and Idaho High School Activities Association (IHSAA) regulations, and shall undergo a criminal history check.

Legal Reference: Idaho Code Sections: 33-511(2), 33-512(12), and 33 515A
Reference: Procedure 7132p, "Extracurricular Activities and Special Assignment Contracts"
Policy 8200, "Extracurricular Activities"
Policy 8202, "Idaho High School Activities Association"
Also: Negotiated Master Agreement Between District and SREA

Category: 7000 PERSONNEL	Procedure or Form Number: 7132
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Policy Title: EXTRACURRICULAR ACTIVITIES AND SPECIAL ASSIGNMENT CONTRACTS	Effective Date: June 14, 2006
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**EXTRACURRICULAR ACTIVITIES AND SPECIAL ASSIGNMENT CONTRACTS
SALARY SCHEDULE**

Extracurricular salaries will be computed annually on the following percentages of the current base salary or at the indicated rate:

<u>High School</u>	<u>% of Base</u>
Athletic Director	16
 <u>Head Coaches</u>	
Boys' Basketball	14
Girls' Basketball	14
Wrestling	14
Football	14
Volleyball	12
Track	12
Baseball	12
Softball	12
Golf	12
Cross Country	12
Soccer	12
 <u>Assistant Coaches</u>	
Boys' Basketball	10
Girls' Basketball	10
Wrestling	10
Football	10
Volleyball	10
Track	9
Baseball	9
Softball	9
Cross Country	9
Soccer	9
 <u>Junior High School</u>	
 <u>8th Grade Coaches</u>	
Boys' Basketball	9
Girls' Basketball	9
Wrestling	9
Volleyball	9
Track	8
 <u>7th Grade Coaches</u>	
Volleyball	7
Boys' Basketball	7
Girls' Basketball	7
Wrestling	7
Assistant Track	7

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 Extra Curricular Activities and Special Assignment Contracts (2)
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	<u>% of Base</u>
Department Chair/Leader - Jr.High/High School	6
Head Teacher - Elementary/Middle/Jr. High	6
Team Leader - Elementary	2.5
Grade Level Leader - Elementary	3.5
Intramurals - Middle School	5.5
Student Government - High School	8
Student Government - Jr. High	5
Pep Band - High School	5
Concerts - High School	2
Chambers - High School	8
All School Musical - High School	8
All School Musical - Assistant High School	2
All School Musical Accompanist	\$100 Fee
Computer Coordinator - All Schools	3
Art Coordinator - High School	2
Operetta - Junior High	2
Academic Decathlon	3.5
Quiz Bowl Coach - High School	3.5
Speech Coach - High School	8
Debate Coach - High School	8
Drama Coach - High School	8
Assistant Speech/Debate Coach - High School (if speech & debate coach are the same person)	5
Cheerleader Coach - High School	10
Cheerleader Asst. Coach - High School	7
Cheerleader Advisor - High/Junior High School	2
Drill Team Coach - High School	10
Drill Team Advisor - High School	2
Cheerleader Coach - Junior High	7
Drill Team Coach - Junior High	7
Drill Team Advisor - Junior High	2
Annual - High School	8
Annual - Junior High School	5
Annual - Elementary	2
School Newspaper Advisor - High School	8
Renaissance	7
Honor Society	5
Super Citizen - Middle School	6
Athletic Revenue Producing Sports	\$10/hr.
Detention	\$10/hr.
Lunch Duty	(Or in exchange for early release) \$10/hr.
Recess Duty	(Or in exchange for early release) \$10/hr.

When assigned by a principal or immediate supervisor to perform supervisory duties, compensation will be made in accordance with the hourly rate established in the extra-curricular salary schedule. Staff may be expected to perform additional supervisory duties which are one-time in nature or of a short-term duration, such as field trips, club-sponsored activities, or events. Such duties shall not be included in the extra-curricular salary schedule, and the employee will not be compensated for any additional time required to attend these events.