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| Category: 7000 PERSONNEL | Policy Number: 7480 |
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| Policy Title: STAFF PROTECTION and PERSONAL PROPERTY | Effective Date: May 18, 2011 |
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STAFF PROTECTION

The board advocates principled and respectful treatment of the district’s staff by students, parents and patrons. Any action taken by an individual that is determined to be disrespectful, professionally or personally harmful to a teacher, administrator, or staff member may result in disciplinary action or a referral to proper legal authority.

The Board shall support, protect, and aid any school employee who suffers physical assault by a pupil or other person while the school employee is acting in the discharge of his/her duties within the scope of the District’s policies.

Should a pupil or other person physically assault a school employee, the incident shall immediately be reported to the building principal. The building principal will notify the Superintendent of Schools who shall notify the Board members and proper authorities as the situation warrants.

EMPLOYEE PERSONAL PROPERTY

The Board shall reimburse teachers for any loss, damage or destruction of personal property while it is located in the school classroom, school building, or on school grounds if such items meet the following criteria:

1. Must be approved by and registered with the building principal. Vehicles do not need to be registered with the building principal, but are covered.
2. Loss or damage is not a result of personal negligence.
3. Damage or loss is beyond normal wear and tear.
4. The loss is not covered by insurance.
5. The maximum reimbursement will be increased to a yearly maximum of \$500 or the cost of the employee’s insurance deductible, whichever is less.
6. The loss must be reported on or before the next working day.

Reference:

- Policy 4420, “Patron Conduct at District Programs and Activities”
- Policy 8070, “Code of Conduct”
- Policy 8375, “Harassment”