

ANNOUNCEMENT OF VACANCY

Superintendent

We are pleased to learn of your interest in the Superintendent position open in Snake River School District #52.

Ideal Candidate

The ideal candidate will possess high moral character fostered in truth and honesty, and have demonstrated successful teaching experience and management and/or administrative abilities in order to inspire and lead in a school district that expects and supports a comprehensive educational program for its students.

The contract and salary for the superintendent will be negotiable, commensurate with qualifications and experience; but not less than \$80,000. A comprehensive benefit package will also be offered.

The application screening process will begin on or about January 31, 2012. Therefore, it is imperative that all completed applications be received by January 31, 2012 at 5:00 p.m. It is anticipated that interviews will be completed by March 1, 2012, and a contract offered shortly after the completion of the interviews. The successful candidate will begin his/her duties on or about July 1, 2012.

A complete application will include:

- (1) Snake River School District Administration Application
 - (2) Letter of interest
 - (3) A current, complete resume
 - (4) Completed Superintendent Assurance Form (attached)
 - (5) Photocopy of Idaho Certificate
 - (6) Transcripts of college credits (photo copies accepted for screening)
 - (7) **4 Current** letters of recommendation* from:
 - . an administrative associate or supervisor;
 - . an educator in present district or organization;
 - . a community member/parent;
 - . reference of choice
- * (Letters of recommendation are not required of in-district applicants.)

Mail application materials to:

**Gayla Osborn
Snake River School District #52
103 South 900 West
Blackfoot, Idaho 83221**

For photocopying purposes, please **DO NOT** bind materials.

If you have questions, please feel free to contact the Snake River District Office at 208-684-3001 or by e-mail to gpaulk@snakeriver.org

District Information:

For district information, log on to www.snakeriver.org

SNAKE RIVER SCHOOL DISTRICT #52
103 South 900 West, Blackfoot, Idaho 83221
SUPERINTENDENT ASSURANCE FORM

Name: _____

Present Address: _____

City, State, Zip: _____

Home Phone: _____

Business Phone: _____

Cell Phone: _____

Email Address: _____

Present Position: _____

Present Salary: _____

Enrollment of Above Position: _____

of Employees: _____

(Please check Yes or No)

- | | | |
|--|------|-----|
| 1. Are you currently under contract? | Yes: | No: |
| 2. Do you hold a current Idaho Certificate with Superintendent endorsement? | Yes: | No: |
| 3. Have you ever been involuntarily terminated or asked to resign? If yes, explain. | Yes: | No: |
| 4. Have you ever reached a mutual decision with an employing agency to vacate a contract prior to its expiration? If yes, explain. | Yes: | No: |
| 5. Have you ever been convicted of, or pled <i>nolo contendere</i> to, or otherwise received a deferred sentence in consideration of fulfilling the terms of probation as to any felony or crime relating to child abuse or neglect, or any crime relating to sexual abuse of a minor? If yes, explain. | Yes: | No: |
| 6. Moral turpitude is an act of baseness, vileness, or depravity in the private and social duty which a person owes another member of society or society in general and which is contrary to the accepted rule of right and duty between persons, including, but not limited to, theft, attempted theft, murder, rape, embezzlement, and indecency with a minor. Have you ever been convicted of a felony or any offense involving moral turpitude? If yes, explain. | Yes: | No: |
| 7. Has any court received a plea of guilty or a plea of <i>nolo contendere</i> from you for any offense involving moral turpitude, deferring proceedings without entering a finding of guilty, and placed on probation? If yes, explain. | Yes: | No: |
| 8. Has a claim of discrimination or harassment ever been made against you, or based upon your conduct, with the Equal Employment Opportunity Commission (EEOC) or any parallel state agency enforcing antidiscrimination statutes? If yes, explain. | Yes: | No: |
| 9. Have you ever been sued in civil court, or has a lawsuit ever been filed based upon your conduct, asserting a claim of discrimination or harassment prohibited by state or federal laws? If yes, explain. | Yes: | No: |

(Over)

**Snake River School District #52
SUPERINTENDENT ASSURANCE FORM (2)**

I acknowledge that inquiries may be made to obtain job-related information from my previous and present employers, whether or not they are listed on the attached application, and that similar inquiries may be directed to the persons listed as professional references as well as to any other individuals who know me.

I further acknowledge that Snake River School District #52 may, at its discretion, make inquiries of law enforcement agencies, the Department of Motor Vehicles, and educational institutions as well as initiate investigations by private persons for the purpose of verifying information supplied by me or to obtain additional information. I authorize such inquiry and investigation and the giving and receiving of any information requested by the school district as part of such inquiry and investigation.

I release Snake River School District #52 from liability for any claims arising from such inquiry and investigation. I affirm that all information provided by me on this application is true, and I understand that if any part of the information is false or misrepresented (including omission of information called for), my application may not be considered, or if I am hired by Snake River School District #52, will be sufficient grounds for discharge.

I understand that Snake River School District #52 and any selection committees may have access to this completed application as part of the hiring process.

A photocopy or fax of this release shall be effective as the original. Submission of this form via Electronic transfer does not require a signature, but will constitute acceptance of all the above acknowledgements.

Applicant's Signature: _____

Applicant's Printed Name: _____

Date: _____

NONDISCRIMINATION STATEMENT

Snake River School District #52 hereby notifies all of its employees, students and potential employees that it does not discriminate on the basis of race, color, national origin, sex, age, or handicap in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title II, Title VI, Title IX, Section 504 and the Age Discrimination Act may be referred to this district's Superintendent of Schools or the Idaho Department of Education.

Teaching and Administrative Experience (Begin with most recent)

From	To	School	Address, City & State	Position

Total Years Teaching and Administrative Experience **Public:** _____ **Private:** _____

Are you currently under contract? _____ **Date Available:** _____

Name of present employer / Immediate Supervisor: _____

Address: _____

City _____ **State:** _____ **Zip:** _____ **Phone:** _____

References (Superintendents, Principals, Supervisors or College Instructors)

Name	Official Position	Address	Phone

Foreign Languages: What language (other than English) do you speak, read or write? _____

Explain Fluency: _____

In addition to this completed application, you will need to submit (1) A letter of interest; (2) A current, complete resume, including professional and personal letters of reference (as specifically requested); (3) Completed Assurance Form (attached); (4) Idaho Certificate; (5) College Transcripts; and, (6) a confidential college placement file (when requested). For screening purposes photocopies of certificate and transcripts may be used.

I certify that all the information on this application is accurate and complete to the best of my knowledge. I understand that any false information may result in elimination of my file or, if employed, termination of employment. I give my permission to have all references listed and other references checked.

Signature of Applicant _____ **Date:** _____